

# Expert Witness Training

7th March 2024

## Location

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The Woolshed Room,  
Exchange Workplaces  
285 Lennox Street,  
Richmond 3121, VIC,

## Agenda

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<b>6:30pm</b>	<p>How to Prepare a balanced report</p> <ul style="list-style-type: none"><li>• Interpreting the letter of instruction</li><li>• Requesting further material and when this should be done</li><li>• Top 10 tips from a lawyer's perspective</li></ul>	<b>Naty Guerrero-Diaz Slater &amp; Gordon</b>
<b>7:00pm</b>	<p>Essential elements of report writing</p> <ul style="list-style-type: none"><li>• What information is critical in a report (including your resume and certificates)</li><li>• Code of conduct and compliance</li><li>• Structuring the report (language, form content)</li><li>• Common pitfalls</li></ul>	<b>Dr David Slattery Director   Orthopaedic Surgeon</b>
<b>7:30pm</b>	<p>How to prepare for the courtroom</p> <ul style="list-style-type: none"><li>• What is your role as an expert witness?</li><li>• Familiarise yourself with the report</li><li>• Plan and prepare for oral evidence</li><li>• Court rules and etiquette</li><li>• Answering questions and giving evidence</li></ul>	<b>Andrea de Souza Barrister   Victorian Bar</b>
<b>8:00pm</b>	Question time	
<b>8:30pm</b>	Conclude	

## Resources

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- Sample report
- Code of Conduct
- Checklist